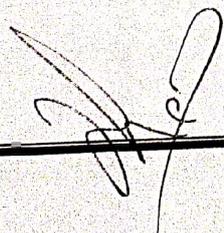
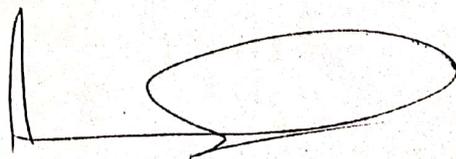
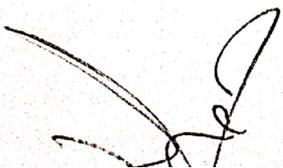


HANS RAI MAHILA MAHA VIDYALAYA, JALANDHAR
Academic Administrative Audit Report for the year 2017-18

1. The lesson plan along with the pedagogy from each faculty member of all departments be obtained for each semester in advance and circulated to the students before the beginning of the semester. The lesson plan covered by the faculty at the end of the semester be countersigned by the CR of the class.
2. Recommendation be made to the affiliating university (Guru Nanak Dev University, Amritsar) to introduce CBCS in all PG programmes as per UGC guidelines.
3. Feedback form obtained from the students should not have name of the student.
4. The cumulative feedback of the individual faculty be communicated to the faculty concerned.
5. Student Diversity needs to be encouraged in each course specifically PG courses.
6. The Ph.D. work of each faculty member must be encouraged and those who are not registered be encouraged to be registered for Ph.D.
7. Study Leave under FIP scheme of funding agencies be encouraged for doing Ph.D. course work and policy document be made in this regard.
8. Publication of the faculty be encouraged and for improving publications incentive policy be designed to encourage the faculty members to do publication in good journals and also bring research projects from funding agencies.
9. Rationalization of the student activities for each department be done in consultation with the student and faculty so that the faculty member is left with time for their professional growth in terms of their research and publications.
10. Industry based live projects be given to the students so that research work can be converted into research publications by the faculty.



11. Laptops to each faculty member be provided based on equated monthly installment scheme.
12. LCDs should match the number of class rooms and labs.
13. For allocation of courses or recommendation of books done in Departmental Committee meeting, minutes of the same be recorded.
14. The Psychology Department be encouraged to do Psychometric Testing/ Behavioural Testing of all students (desirous) and can be done at the time of admission to find out their behaviour score card.
15. Best Teacher Award Scheme be started from the coming Academic Session and a policy be made regarding the same and notified to the faculty members to encourage competition among them.
16. All PG courses needs to have Programme Outcomes (PO) and each course has to have Course Outcomes (CO) based on each unit and mapping of PO with CO to be done and accordingly students evaluation be done to understand their learning outcomes.
17. Anti Ragging Committee and Anti Sexual Harassment Committee as constituted be notified along with toll free number so that in case of any emergency by the student or faculty message can be given on that toll free number.
18. All conferences/seminars which are held in the college in different departments need to come out with their proceedings with ISSN Number so that it can add to publication of the college.
19. A few research journals published by the college needs to be enlisted in the UGC approved list as per UGC policy of getting them enlisted to be found out by the editor of the said journals and efforts be made in this direction.
20. In those PG/UG programmes where the sanctioned seats are more and the admissions are less accordingly the number of seats be got reduced from the sanctioning authorities.



21. Alumni data base be increased by taking the help of the students under the guidance of Alumni Convener. A vision towards creating 'ALUMNI HOUSE' be formulated with the financial assistance of the Alumni in times to come.

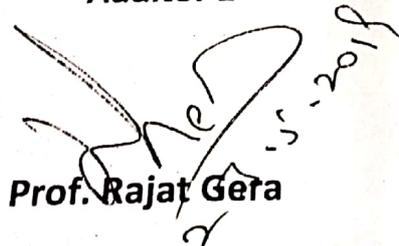
22. More permanent faculty be appointed in place of contractual so that consistent guidance can be provided to the students and help in institutional development.

Before we close we would like to place on record some important strengths of the College as follows:-

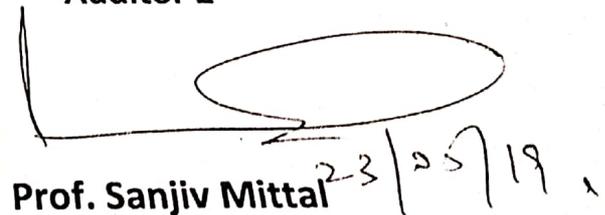
- a) The College has excellent infrastructure facilities.
- b) It is a green campus with all types of flora and plants.
- c) All faculty members are qualified and committed to their respective areas and help in the overall development of the College.
- d) The extra-curricular activities done by the College are beyond recognition and marvelous.
- e) The community and extension activities done by the College for the betterment of society, environment and other fronts is also excellent.

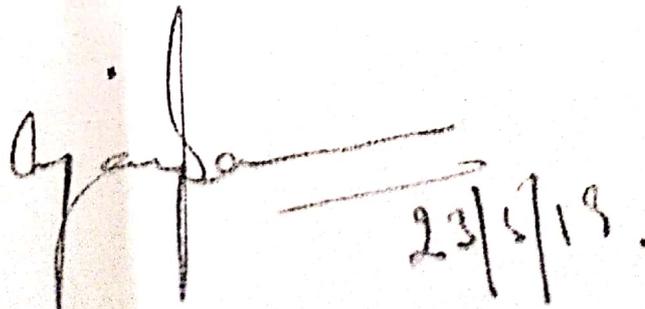
The report is submitted by the External Auditors without any bias on 23rd May, 2019.

Auditor 1


Prof. Rajat Gera
23/5/2019

Auditor 2


Prof. Sanjiv Mittal
23/5/19


23/5/19.